



CAREERS EDUCATION, INFORMATION, ADVICE AND GUIDANCE POLICY

Legal Status / statutory duty

The DfE published a revised Careers Guidance Strategy in December 2017, closely followed by revised statutory guidance 'Careers Guidance and Access for Education and Training Providers' in October 2018.

The statutory career guidance duty (2011 Education Act, subsequently extended) requires schools to ensure that all students are provided with independent careers guidance from Year 8 to Year 11 which is presented in an impartial manner, provides information on the range of education or training options, including apprenticeships and other vocational pathways and is guidance that the person giving it considers will promote the best interests of the students to whom it is given. Statutory guidance: Careers guidance and access for education and training providers (DfE, 2018).

The school also has a statutory duty to publish a policy statement setting out details of the opportunities for providers of technical education and apprenticeships to visit our school/s to talk to all year 8-13 pupils, and to make sure the statement is followed. Commonly known as the 'Baker Clause'.

Related Documents:

- Curriculum policy
- Teaching and Learning Policy
- Inclusion Policy

Availability

This policy is made available to parents, staff and pupils in the following ways: via the School website and on request a copy may be obtained from the School Office.

Monitoring and Review:

- This policy will be subject to continuous monitoring, refinement and audit by the Head teacher.
- The Board of Governors undertake a formal biennial review of this policy for the purpose of monitoring and of the efficiency with which the related duties have been discharged, by no later than two years from the date shown below, or earlier if significant changes to the systems and arrangements take place, or if legislation, regulatory requirements or best practice guidelines so require.

Aim, Intent, Implementation and delivery

The aims of the policy are to inform all individuals of Stanborough Secondary School content in relation to our Career Education and Guidance Policy.

This policy is underpinned by our core values of Excellence, Respect, Courage, Compassion and Resilience; ensuring all our students receive the correct guidance and support to enable them to flourish within and beyond their school years. We are committed to implementing a careers programme that allows students to be aspirational in their pursuit of their chosen career paths which helps foster wellbeing, promote success and improve life chances.

Intent

To develop a strong work ethic and an appreciation of the dignity of service, along with an awareness of career options and opportunities, as they relate to one's personal involvement in the mission of the church.

Implementation

1. Develop a strong Christian work ethic which respects the dignity of labour
2. Develop an awareness of career options and opportunities as they relate to the mission of the church and to the changing world
3. Recognize the role of useful work in achieving and maintaining self-worth and self-development
4. Develop practical work skills that will enhance employability
5. Experience the joy of serving others
6. Identify the match between one's talents and career options.

Delivery

Whole school assemblies, Community Services Day, PSHE lessons and Workshops

YEAR 7

- Students are supported to recognise the skills and qualities they need in life to be successful through an emphasis on transferable skills
- Students learn about Personal finance and money management
- During Careers Week students engage in careers learning through presentations by different presenters in assemblies.

YEAR 8

- The emphasis in this year is subject choices and options. Pupils have to choose between French and Spanish at the end of Year 8
- Students are supported to recognise the skills and qualities they need in life to be successful through an emphasis on transferable skills
- During Careers Week students engage in careers learning through presentations by different presenters in assemblies
- Students are encouraged to explore and discuss possible career choices with their teachers at school and their parents at home.

YEAR 9

- Students to have a Careers Day dedicated to employability Skills and Interview skills delivered by employers and training providers

- Students attend aspiration visits to universities
- During Careers Week students engage in careers learning through presentations by different presenters in assemblies
- Year 9s must choose their option subjects. Parents are invited to a Parents evening to discuss their children's choices. Teachers present their subjects and a form is given to pupils to fill in and return to the school. Minimum numbers are set for subjects. Year 9 pupils attend an interview to discuss their subject choices
- Offered 1:1 interview with an external Careers Adviser for identified, targeted students (especially SEND).

YEAR 10

- Students to attend aspiration visits to universities
- Taster day at West Herts College
- 1-week work experience and exposure to the world of work to develop their skills and abilities
- During Careers Week students engage in careers learning through presentations by different presenters in assemblies
- Offered 1:1 interview with an external Careers Adviser.

YEAR 11

- Year 11s attend a special meeting at the beginning of September to discuss their final year and outline the process of applying for Sixth Form places
- Sixth Form Colleges/Schools, Further Education colleges, Apprenticeship providers will attend assembly time during Autumn to present options available to them
- Students' revisit recognising skills and qualities they need in life to be successful
- Support and guidance is given in applying for Post 16 opportunities
- College mock interview preparation
- Futures Evening for Parents and Students on Post 16 Options
- Offered 1:1 interview with an external Careers Adviser.

PARENTS/CARERS

Children require parental support in making the big decisions about his/her future career. Parents are advised to discuss the different options with your child. You might find the following websites helpful:

- www.parentalguidance.org.uk
- ukcareers.ey.com/schools/career-advice/parental-advice/

Signed: February 2024

Jeanetta Liburd	Pastor Eglan Brooks
Headteacher	Chair of Governors