



21st September 2021

Dear Parent/Guardian,

RE: PTA (Parent-Teachers Association) Annual General Meeting

We are writing to invite you to a PTA Annual General Meeting scheduled for Thursday, 30th September 2021. The purpose of this meeting is to elect the PTA Executive Committee. Please see the PTA Constitution attached.

Please note that, to be elected, you will need to attend the meeting.

The meeting code is <https://meet.google.com/ekh-foai-cpg>

We look forward to seeing all there.

Yours faithfully,

Mr K. James
Interim Head teacher